

## **SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY**

**14 SEPTEMBER 2020**

PRESENT: Councillor R Taylor (Chair)  
Councillor T Damms (Vice-Chair)  
Councillors: S Ayris, T Cave, R Frost, P Haith, C Hogarth,  
P Price, C Ransome, C Ross and Dr A Billings

DCFO C Kirby, S Booth and S Gilding  
(South Yorkshire Fire & Rescue Service)

M McCarthy, G Kirk, N Copley, M McCoole, M Potter and  
L Noble (Barnsley MBC)

M Buttery  
(Office of the South Yorkshire Police and Crime Commissioner)

A Mullen (RSM Risk Assurance Services LLP)

Apologies for absence were received from  
Councillor A Buckley, Councillor S M Richards, S Norman,  
CFO A Johnson, ACO T Carlin and R Barnett

1 **APOLOGIES**

Apologies for absence were noted as above.

2 **ANNOUNCEMENTS**

None.

3 **URGENT ITEMS**

None.

4 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**

None.

5 **DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA**

None.

6 **REPORTS BY MEMBERS**

Councillor Frost had visited Tankersley Fire Station with CFO Johnson on 29 July 2020. Station Manager Galloway had been very accommodating, and he would welcome any other Members that wished to visit the station.

Councillor Ransome had attended an online Local Government Association course in relation to tackling county lines and child criminal exploitation on 9 September 2020, which she had found extremely interesting.

Councillor Taylor commented that it had been a privilege and honour to speak at the recent Firefighters' Graduation Ceremony. He wished the new firefighters the very best in their careers.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC, OR COMMUNICATIONS SUBMITTED BY THE CHAIR OR THE CLERK AND TO PASS SUCH RESOLUTIONS THEREON AS THE STANDING ORDERS PERMIT AND AS MAY BE DEEMED EXPEDIENT

None.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 27 JULY 2020

RESOLVED – That the minutes of the Authority meeting held on 27 July 2020 be signed by the Chair as a correct record.

10 LOCAL PENSION BOARD - ANNUAL REPORT

A report of the Clerk to the Fire and Rescue Authority was submitted which provided the Local Pension Board's fifth Annual Report.

The Local Pension Board had been established by the Authority, as Scheme Manager, on 1 April 2015 following several reports to the Authority to appoint the members and to agree the Board's constitution. The primary role of the Board was to ensure effective and efficient governance and the administration of the Firefighters' Pension Schemes. Andrew Bosmans had been Chair of the Board since its inception.

The LGA had utilised documentation produced by the Board as best practice on the Scheme Advisory Board website.

The Annual Report contained all the information required by the FRA (as Scheme Manager), and as recommended by the LGA.

RESOLVED – That Members noted the fifth Annual report of the Local Pension Board.

11 DRAFT INTEGRATED RISK MANAGEMENT PLAN 2021 TO 2024

A report of the Deputy Chief Fire Officer was submitted to present Members with the SYFR draft Integrated Risk Management Plan (IRMP) 2021 to 2024 which was an up-to-date analysis of local risk and described how the Service would effectively

coordinate its prevention and protection response, and resilience work to improve public safety and save lives. If approved by the FRA, the IRMP would be released for a further 12 week period of internal and external consultation to conclude on 7 December 2020.

Members recalled that following previous Corporate Advisory Group (CAG) meetings held during the year, a review had been undertaken in the way that the Service analysed risk across the county, and a new methodology for the current IRMP had been designed. During the summer period, work had been undertaken with an external consultant, who was a specialist in risk management, and had worked with numerous fire and rescue services to provide advice on the types of data and intelligence to be used to inform on the risks across the county.

DCFO Kirby made an offer to meet with any Members during the consultation period who had not received the recent detailed IRMP briefing.

During the last inspection process in 2019, the HMI had reviewed how SYFR had delivered its' service. On the whole, the response to the inspection had been very positive, although it had identified that SYFR did not currently have any existing response standards that could be monitored and reported against. The IRMP looked to address the issue by introducing a set of risk based response standards to specifically focus on the level of community risk across the county and the severity of incidents that the Service was called to attend. The Service would continue to attend every emergency across the county as quickly as possible, whilst recognising the range of incident types i.e. risk to life and those less serious. The Service also recognised that it was more likely to experience a fire in specific parts of the county in comparison to other areas. Extensive consultation work had been undertaken with Members, representative bodies, and operational staff at the fire stations, which would continue during the consultation period. Almost 3,000 individuals had taken part in the public consultation.

Members noted that a final version of the IRMP would be presented to the Authority meeting on 11 January 2021.

Councillor Ayris welcomed the data led approach within the draft IRMP, and he was impressed with the work involved in the production of the document. He queried whether the hyperlink within the Integrated Risk Management Modelling section of the document would be included before going out to publication. In relation to the foreseeable risk, he was pleased to observe the three risk categories alongside the community risk category. He queried how Members could be reassured that the model was flexible enough to allow any future upward trends in non-domestic and accidental dwelling fires. In relation to prevention and protection, he queried how it could be possible to capitalise on the lifestyle changes across the public of South Yorkshire, to mitigate any adverse trends in the future. In relation to the stakeholder engagement communication plan, he queried whether this would feedback directly to those that had responded to the public consultation, and how Members would be kept informed on the next round of consultation.

DCFO Kirby stated that the hyperlink to the methodology document would be included within Integrated Risk Management Modelling section of the document. In relation to lifestyle changes and a flexible model approach, one of the reasons why

there had been differences between the internal data sets within the document together with the external data sets was that it was recognised, should the Service experience a quiet period from an operational perspective over 1 or 2 years, that the risk would be captured within the multiple deprivation which would not necessarily change as dynamically as the internal datasets may suggest if the Service was only reliant upon the previous incident trends. It was important for the Service to constantly monitor the position, in order to deploy more agile working arrangements. The Service had experienced a reduced number of road users during the Covid-19 lockdown, but this had not changed, either locally or nationally, the road traffic accident statistics. The Business Safety Team's prevention and protection messages would potentially be different for businesses dependent upon whether they were operating on a skeleton staff basis, and also in relation to the updates provided to members of the public during home visits i.e. increased fire cooking risks due to spending more time within the home during the pandemic. In relation to the communications plan, the Service would look to engage with members of the public that had responded to the consultation. At a recent CAG meeting, reference had been made to some of the feedback received from Members as to whether they considered that the Service had achieved feedback across the demographic to ensure that all members of the public had an opportunity to engage.

Councillor Haith queried whether the development of a system to allow the Service to monitor and report its performance against the response times would be ready for the IRMP launch. She also queried how the Service's response times compared with other fire and rescue services.

DCFO Kirby stated that the Service regularly reported the corporate performance indicators to Members, which would include the element of response times moving forwards. The Service needed to develop the system internally to capture those performance metrics. The incident recording system provided data on the time taken for an appliance to arrive at an incident, although there was always the potential for data errors due to time lags or issues with the crews activating the mobile data terminal button on the appliance to capture the incident arrival time. The Service now had access to the Automatic Vehicle Location System which was fitted in all appliances, and could be utilised in the event of any issues with time stamps to double check the data. Work would continue on this during the 12 week consultation period, and subject to approval by the Authority in January 2021, when going live with any response times, to ensure that the internal systems would be in place to capture the data accurately and eliminate any anomalies. The Service had benchmarked other similar fire and rescue services, which had determined that the Service's response times were very aligned to others within the Yorkshire region.

Councillor Hogarth stated that the Service currently achieved 50% of attendance times within a 6 minute response time, and he queried what percentage of attendance times would be achieved within a 7 minute response time. He requested a breakdown of attendance times geographically.

DCFO Kirby stated that the Service continued to monitor attendance times. It had been determined that approximately 75% of attendance times would be achieved within a 7 minute response time to high risk incidents. The Service endeavoured to arrive at all incidents as quickly as possible, whilst recognising that there would be

high risk incident types that occurred in relatively low risk areas. The Service would include information of how it performed against a range of response times within its reporting to the Authority.

Dr Billings queried the relationship between the draft IRMP 2021 to 2024 and the Annual Service Plan 2021, and the reason for having both documents. He referred to the Public Consultation Outcomes at Appendix B to the report, and he queried the reason why so many firefighters had been attacked by members of the public. He also queried whether the Service's estate was located appropriately, or whether there was a need for it to be reconfigured.

DCFO Kirby stated that there was a requirement under the Fire and Rescue National Framework for the Service to produce the IRMP document which covered a three year duration, to be reviewed annually. The Annual Service Plan 2021 was utilised by the Service internally to capture and achieve a series of objectives i.e. development of the workforce, additional transformation plan, and to provide a forward look. He was a huge supporter of the Protectors Bill which had been taken through Parliament to provide further protection for the emergency services, although this had not become the deterrent that it had hoped it would be. Fire and rescue services had a unique relationship with the public as a trusted emergency service. Generally the attacks on firefighters occurred from pockets of the community at specific times of the year i.e. Halloween and Bonfire Night. The Service would continue to work across the range of partnerships to deter this activity and to continue to build relationships with children and young people through the Lifewise Centre and the communities where the attacks had previously occurred. The Service would support any enforcement and criminal proceedings in the event of any evidence captured on an appliance's footage and statements received from members of staff, especially if the incident had resulted in injury. In relation to the location of the estate, he considered that if the Service was to start over again, it may determine that the fire stations needed to be moved slightly in line with the emerging and community risk. Originally the aim of the fire and rescue services had been to protect buildings, whereas now the aim was to protect lives. The Service continued to review the location of its fire stations, which would be considered further through the response standards.

Dr Billings queried whether the Service's estate would be reviewed in conjunction with SYP.

DCFO Kirby referred to the existing collaboration with SYP in relation to the estate upgrade where improvement works were required. Partner arrangements would always be offered in the event of any new buildings, the most recent one being Maltby Fire Station where both SYFR and SYP teams shared the same location.

**RESOLVED – That Members:-**

- i) Noted the contents of the draft IRMP, risk model review and consultation outcomes.
- ii) Instructed the Service to begin further public and staff consultation on the draft IRMP.

12 COVID-19 UPDATE: SYFR'S RESPONSE, RECOVERY AND LEARNING

DCFO Kirby gave an update on SYFR's response and recovery to the Covid-19 pandemic.

Members were informed of the high proportion of work undertaken to ensure that the Service's buildings were Covid-19 secure, by providing increased guidance and instructions through handbooks and videos, signage and directional arrows, together with hand sanitization stations situated across the buildings with the intention to reduce touch points. An increased number of staff had resumed to operate from SYFR Headquarters and the Training and Development Centre.

During the lockdown period, the vast majority of non-operational staff had worked from home. The Service was now facilitating them to return to work. Support continued to be provided to the most vulnerable staff, to encourage them to continue to work from home. Risk assessments would be completed by the end of September 2020, for those members of staff that wished to return to the office environment. There was a very flexible and understanding approach to those members of staff returning to the office, to incorporate home working for a number of days per week.

Support continued to be provided for the operational staff based at the fire stations and the Control Centre to ensure that they maintained the compliance with the guidelines issued, and to ensure that general separation rules were adhered to wherever possible; facemasks would be used whilst riding the appliances to decrease the risk of local transmission. Local outbreak plans were in place as a requirement from the Local Resilience Forums.

Community safety work had resumed, to prioritise the most vulnerable to the risk of fire and the impacts of Covid-19, to provide as much education as possible at a distance i.e. via the telephone. Smoke alarm installations etc. would be undertaken in the most responsible way, to ensure the least amount of time was spent in an individual's home.

DCFO Kirby wished to congratulate the officers that had successfully delivered the two wholetime trainee courses during the lockdown period. Operational training courses had resumed, and a plan was in place to reduce the backlog of specific safety critical courses.

Members noted that the Covid-19 funding may need to be utilised to invest into the agile working arrangements; an Agile Working Policy was now in place. A comprehensive mental health support network was also in place with a dedicated officer to develop a programme of mental health support and general welfare. This had been well received across the organisation. The Service had previously had access to dedicated Covid-19 testing at Doncaster Royal Infirmary, although this was no longer available. The Service did have a testing cell available for any member of staff that required a test.

DCFO Kirby chaired the Service's Recovery Group Meetings which continued to be held on a monthly basis.

Councillor Ransome queried whether there were any restrictions to the Covid-19 funding.

S Booth stated that the Covid-19 funding was largely a response grant to the pandemic, and the majority of the Service's spending had been funded from this grant. The Service had been minded to consider when the response phase would become the recovery phase, and the extent to which the funding could be utilised for the recovery. A detailed grant letter had not been provided to determine how to use the funding. The National Fire Chiefs' Council continued to report each month to the Home Office, in relation to the spend against the allocation of the grant of £1.3m. There was a risk that the Government could seek a return of the funding, although this was not anticipated for the Service. The Service continued to make good use of the grant by ensuring secure places of work and by enabling staff to continue to work remotely and productively.

Councillor Taylor wished to convey his appreciation, on behalf of the Authority, to the Service for all of the efforts undertaken during this extraordinary period, whilst acknowledging the amount of planning, preparation and individual participation to adapt to the new normality.

RESOLVED – That Members noted the update.

**13     ANNUAL SERVICE PLAN 2021**

A report of the Chief Fire Officer and Chief Executive was submitted which presented a new (Draft) Annual Service Plan for 2021. The plan had been designed following corporate planning events involving SYFR managers and Authority Members, to identify the Service's short and medium term priority activities. It was anticipated that the plan would be published at the same time as the Integrated Risk Management Plan 2021 – 24. The plan provided detail on the main areas of work to be focused on over the next 12 month period in order to improve the Service for both the public and its employees.

Members noted that internal consultation would be undertaken on the plan, to enable consideration of any feedback received. A final Annual Service Plan would be presented to the Authority Meeting in January 2021 for approval.

RESOLVED - That Members:-

- i)     Approved the (Draft) South Yorkshire Fire and Rescue's Annual Service Plan 2021 and agreed to it being released for internal consultation.
- ii)    Provided feedback to service managers through the consultation period.
- iii)   Agreed that the Service Plan would be re-submitted to the Authority in January 2021 for a final decision.

14 SERVICE IMPROVEMENT PLAN UPDATE

A report of the Chief Fire Officer and Chief Executive was submitted to provide an update on progress against the actions on the Service Improvement Plan. The actions included SYFR's HMICFRS Inspection Report, Grenfell Tower Inquiry, State of Fire and Rescue Report and areas for improvement in relation to the Covid-19 response and recovery.

DCFO Kirby chaired the Service Improvement Board which had been established to drive continuous and sustainable improvement across the Service, and a dedicated officer had been assigned to co-ordinate the activity around Service improvement. In relation to the HMI activity, GMB Rowland was the dedicated officer that worked with the Service liaison lead who had requested a refined dataset in order to inform the next full round of the inspection process, which was due to commence in early 2021. A Covid-19 themed HMI inspection had commenced from 14 September 2020 for a two week period. The inspection would be undertaken via telephone and video calls and would review SYFR's HR practices, how the Service had responded to the pandemic and how it had dealt with prevention and protection service delivery activity. CFO Johnson and Councillor Taylor would be involved in the debrief following those interviews, and Members would be kept updated on any learning and outcomes.

Councillor Haith queried the reference made to 'action on schedule' within the report, in particular to the timeline for the welfare review, following the welfare improvements that were required arising the recent Hatfield Moor fire.

DCFO Kirby commented that a welfare update would be presented to the Service's Senior Leadership Team meeting on 16 September 2020 regarding the progress of that objective. Any identified objectives would form a project for review, and improvements would be made to the welfare capability and the necessary resources would be established to deliver those objectives within an appropriate timeline, as identified as 'action on schedule' within the report.

Councillor Frost sought additional information in relation to three areas for improvement which were behind schedule in relation to:-

- AFI: The Service should ensure it has effective arrangements for providing specialist protection advice out of hours.
- AFI: The Service should ensure it understands what it needs to do to adopt national operational guidance (NOG) and put in place a plan to do so.
- AFI: The Service should ensure it has an effective system in place to capture operational learning so as to improve its operational response.

In relation to equality of opportunity, Councillor Frost was disappointed to observe that there had only been one female firefighter during the last two passing out parades.

DCFO Kirby stated that in relation to the arrangements for the out of hours fire protection advice, conversations continued with the Area Manager of Fire Safety and members of staff in relation to their ability to offer an out of hours advice arrangement, together with the potential to explore regional arrangements for out of



hours advice; which was a service that was very rarely called upon. A dedicated fire safety team could be called upon following an operational incident or inspection where an operational crew had identified unsafe building conditions. Work was underway to progress an on-call element for the dedicated fire safety teams; this was behind schedule due to Covid-19 and other elements of objectives of the Fire Safety Team in terms of the responses to the Grenfell Phase 1 Enquiry. In relation to operational learning, the Service had a dedicated team to capture internal learning which resulted in amendments to policies, training and equipment. In terms of equality of opportunity, the Service continued to challenge itself to ensure that it was more reflective of the communities it served, but ultimately this was still a role that was dominated by white males. The Service continued to encourage both females and members of the Black and Minority Ethnic communities to join SYFR. Further recruitment into the Service would be sought in 2021. The Service had agreed to participate in a BBC2 documentary series to specifically focus on female firefighters, which was hoped to encourage more women, and other underrepresented groups to consider joining the organisation.

Councillor Ransome referred to AFI: The Service should identify and implement ways to improve staff confidence in the grievance process. She queried whether this had been progressed, the number of disputes, and whether there had been an increase in the number of disputes due to Covid-19.

DCFO Kirby stated that improvements to the grievance process had been identified within the HMI report. The Service was making progress against this action, with a view to providing additional training for line managers at a local level. He would provide Members with information on the number of disputes and whether there had been an increase due to Covid-19.

Councillor Taylor referred to the external funding opportunities and options for generating income. He stated that during the debriefs and dialogue with the HMI last year, attempts had been made to seek clarification regarding the external funding opportunities and options for the fire and rescue services. He queried whether clarification had been received on this issue.

S Booth commented that this related to the Service considering alternative funding sources. During the last HMI inspection, the Service had been asked the inspection lead to clarify where they considered the Service had missed an opportunity. At that time, CFO Courtney had been clear that a fire and rescue service was funded by national Government and council tax, and that there was no requirement to generate external funding to become self-sufficient. There had previously been a gap in the appointment of an SYFR Service liaison lead; GMB Rowland had since addressed the matter with the newly appointed individual. He was unsure whether any further clarification would be provided, as he did not consider that the Service was missing any opportunities.

Councillor Taylor queried the position in relation to AFI: The Service should put in place an open and fair process to identify, develop and support high-potential staff and aspiring leaders.

DCFO Kirby stated that the Service did not currently have a high-potential scheme. Ultimately, the promotion process was open to all operational ranks. Issues could be encountered by individuals that had provided feedback to the HMI on their own experiences, if they considered that the process had not been undertaken in a transparent way. He considered that the Service's HR practices, the way that it currently undertook promotion and the identification of those eligible for promotion to be fair. Following discussions at the Senior Leadership Team, changes had recently been made to identify any barriers to promotion for individuals. The Service was looking to introduce a process for individuals to receive full pay upon promotion, rather than a developmental pay criteria. In the event that an individual failed to progress through their development programme, performance metrics would be introduced with a view to reducing their rate of pay to a development rate.

RESOLVED – That Members:-

- i) Noted the contents of the report.
- ii) Provided further scrutiny and support to enable service improvement.

15 STRONGER SAFER COMMUNITIES RESERVE (SSCR) EVALUATION -  
SOCIAL RETURN ON INVESTMENT (SROI)

A report of the Clerk to the Fire and Rescue Authority was submitted to present Rose Regeneration's independent evaluation of the Stronger Safer Communities Reserve (SSCR) to evaluate the impact of the fund in respect of its social return on investment (SROI). The independent evaluation had been transparent which had provided Members with an opportunity to challenge and scrutinise the initiatives that had been funded.

Members recalled that the Authority had agreed to set aside a total of £2m from the general reserves, as part of the budget setting process in 2013/14, to enhance the partnership work on community fire safety by providing three rounds of SSCR funding. The third and final round had been agreed in 2016, with an additional £2m added to the fund in February 2016.

The Authority would be provided with a final report on the Round 3 funding. Members had agreed that during the last municipal year, the remaining funding would be allocated to the Authority's Sprinkler Fund, and further reports would be presented to the Authority for funding approval.

In relation to the Firvale Community Hub, Councillor Price sought clarity as to whether the Authority had funded an individual to work with the Roma-Slovak community.

M McCarthy would ascertain the position and provide Members with a response.

RESOLVED – That Members noted the contents of the report, particularly the conclusion which proposed that the social return on investment for every £1 invested through the SSCR was £9.54.

**16     AUDIT AND GOVERNANCE COMMITTEE ANNUAL REPORT 2019/20**

A report of the Clerk to the Fire and Rescue Authority was submitted to present the Audit and Governance Committee Annual Report 2019/20 for the Authority's consideration and approval.

Members noted that, in support of good governance, the Audit and Governance Committee produced an Annual Report for the Authority which outlined the role of the Committee, the responsibilities undertaken by its Members and the programme of work.

Councillor Haith expressed her thanks to the Members of the Audit and Governance Committee for their contributions provided throughout the year. She also gave thanks to R Winter Head of Internal Audit and Corporate Anti-Fraud, BMBC and his team for the Internal Audit services provided to the Authority up until 31 March 2020. She welcomed RSM UK Ltd, as the new Internal Audit provider to the Authority. She stated that during the next year, focus would be given to the refresh of Risk Registers, which she hoped that Members would be encouraged to review in depth.

**RESOLVED – That Members:-**

- i)     Considered the Annual Report of the Audit and Governance Committee.
- ii)    Agreed to publish the Annual Report on the Authority's website.

**17     STATEMENT OF ASSURANCE AND ANNUAL REPORT - 2019/20**

A report of the Chief Fire Officer and Chief Executive/Clerk to the Fire and Rescue Authority was submitted to seek Authority approval for the South Yorkshire Fire and Rescue Authority (SYFRA) Statement of Assurance and Annual Report for 2019/20.

The Fire and Rescue National Framework for England was published in May 2018 and stated that fire and rescue authorities must publish a Statement of Assurance and that, together with their services, remained free to operate in a way that enabled the most efficient and effective delivery of their services. The Statement of Assurance also contained the Annual Report.

**RESOLVED – That Members:-**

- i)     Endorsed and signed off the Statement of Assurance and Annual Report.
- ii)    Noted that the assessment of the Service's compliance against the Fire and Rescue National Framework was covered by the report.

18 **SOUTH YORKSHIRE FIRE & RESCUE AND SOUTH YORKSHIRE POLICE  
VEHICLE FLEET MANAGEMENT - PRESENTATION**

S Gilding provided Members with an update on the South Yorkshire Fire and Rescue and South Yorkshire Police (SYP) Vehicle Fleet Management. Due to the Covid-19 lockdown, a number of significant delays had been encountered which had impacted upon the business as usual and some of the key projects; matters had since begun to progress at pace.

Members noted the following key headlines:-

- A scheduled completion date of October 2020 to relocate the SYP Body Shop from Rotherham Main Street Police Station to SYFR premises at Eastwood, Rotherham.
- The Central Stores facility had been relocated into the HGV Workshop, and the Transport Stores and Check Services had also been relocated during July/August 2020.
- The implementation of the fully integrated Joint Fleet Management System was scheduled for completion to go live in October 2020. This had been undertaken on a project staged approach and training had been completed.
- An SYFR Strategic Fleet Board had been established, and its terms of reference had been agreed. The first meeting was scheduled for the beginning of October 2020.
- Telematics across the SYFR fleet would be installed and implemented by March 2021. Telematics would ensure that the vehicle fleet was utilised effectively with the potential to influence driver behaviour, which could bring savings in terms of the maintenance and repair of the appliances, a reduction in fuel usage and the number of accidents. It would also remove the need for paper log books and the time spent reviewing them.

Dr Billings queried whether there was any additional information available in relation to Telematics.

S Gilding stated that Telematics had been implemented at SYP since October 2019, which had identified how the Vehicle Fleet was utilised. On average, SYP had utilised the Vehicle Fleet 9% of the time which had provided significant information to review the hire fleet and reduce accordingly. Work was underway in relation to driver behaviour, in order to improve issues for staff driver ID. From an operational perspective, huge benefits would be achieved by checking which vehicles had been in a specific area at a certain time. It was hoped that Telematics would assist SYFR with the information around the ESP safety systems within appliances.

Councillor Taylor thanked S Gilding for an informative presentation.

**RESOLVED** – That Members noted the presentation.

19 KEY ISSUES FROM THE PERFORMANCE AND SCRUTINY BOARD MEETING HELD ON 16 JULY 2020

Members were presented with the key issues paper arising from the Performance and Scrutiny Board meeting held on 16 July 2020.

RESOLVED - That Members noted the key issues arising from the Performance and Scrutiny Board meeting held on 16 July 2020.

20 DRAFT MINUTES OF THE AUDIT AND GOVERNANCE COMMITTEE HELD ON 27 JULY 2020

Dr Billings queried whether the £0.234m one-off underspend (before earmarkings) as a result of the £2.532m outturn on the Authority's capital financial budget, was due to slippage.

S Booth stated that the £0.234m one-off underspend formed part of the 2019/20 accounts outturn position and the re-profiling of the capital of spend.

RESOLVED – That Members noted the draft minutes of the Audit and Governance Committee held on 27 July 2020.

Actions Table

No.	Action	Timescale	Officer(s)	Status/ Update
1	To provide Members with feedback from the dedicated comprehensive spending review team for the sector.	When complete	CFO Johnson	
2	To provide Members with a briefing note to provide further clarity on the installation of the sprinkler systems – to include the role and responsibilities of Government, SYFR, local authorities, builders developers etc.	ASAP	R Brason	A presentation will be made to the next Stakeholder Planning Board Meeting on 23 September 2020  <b>DISCHARGED</b>

**Fire and Rescue Authority**  
**Monday 14 September 2020**

No.	Action	Timescale	Officer(s)	Status/ Update
3	To present information to Members over the next 12 months to enable the Performance Management Framework to be shaped, prior to Authority approval.	CAG	ACO Carlin	On the CAG agenda for 9 November 2020 (provisional date) <i>(NB: slipped from 8<sup>th</sup> Sept CAG due to IRMP)</i>
4	To provide Members with an update on Power Bi at a future CAG meeting.	CAG	J Patrick	On the CAG agenda for 9 November 2020 (provisional date) <i>(NB: slipped from 8<sup>th</sup> Sept CAG due to IRMP)</i>
5	To provide sufficient detail on apprentices within the Financial Performance Reports.		S Booth	
6	The Covid-19 Update report be referred to the Performance and Scrutiny Board for further scrutiny as the Covid-19 pandemic progresses.		GM Nicholson	Performance and Scrutiny Board meeting on 10 September 2020.  <b>DISCHARGED</b>
7	Digital and ICT Development Plan 2020-2021 Update.	FRA 11-01-21	S Locking	
8	Question to the FRA from Mr Cawkwell.		CFO Johnson	CFO Johnson to provide a written response.  <b>DISCHARGED</b>
9	Answer to question from Cllr Ayriss re. checks on extra costs from	ASAP		Information provided to Members on 4 September 2020.  <b>DISCHARGED</b>

<b>No.</b>	<b>Action</b>	<b>Timescale</b>	<b>Officer(s)</b>	<b>Status/ Update</b>
	sub-contractors.			
10	Workforce Development Strategy Report.	Future FRA meeting		
11	To present the final version of the IRMP.	FRA 11-01-21	DCFO Kirby	
12	To present a final Annual Service Plan to Members for approval.	FRA 11-01-21	DCFO Kirby	
13	In relation to staff confidence and the grievance process, to inform Members on the number of disputes and whether there had been an increase due to Covid-19.		DCFO Kirby	<b><u>Update 29-9-20</u></b> Information provided by email.  <b>DISCHARGED</b>
14	To provide a final report on the SSCR Round 3 funding.		M McCarthy	
15	In relation to the Firvale Community Hub, to inform Members whether an individual had been funded to work with the Roma-Slovak community.		DCFO Kirby	<b><u>Update 18-9-20</u></b> Information provided by email.  <b>DISCHARGED</b>

## CHAIR

Please follow the link below for further information on the updates of the actions arising from the Fire and Rescue Authority meetings:-

<https://meetings.southyorks.gov.uk/ecSDDisplayClassic.aspx?NAME=SD1250&ID=1250&RPID=402996&sch=doc&cat=13039&path=13039&zTS=D>